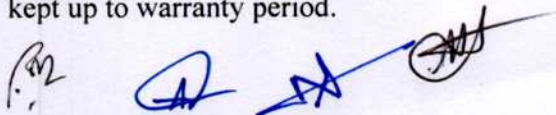


Common Services Division
Corporate Head Office

May 25, 2021

Subject: Request for price offer of Signboard & Branding works for the Bank.

- 1.1 **Scope of Bid:** Shahjalal Islami Bank (Here in after referred to as the Bank) willing to receive bids from the renowned firms for approving standard rate for the period of 01 (One) year for supply, fitting & fixing of signboard & branding works of the Bank which will be installed/setup at different locations across the country.
- 1.2 **Documents comprising the bid:** i) Valid and up dated Trade License; ii) E-TIN and VAT Certificate.
- 1.3 **Bid Prices:** Bidders shall quote the price in Bangladeshi Taka (BDT) for the items quoted excluding VAT (VAT to be borne by the Bank) and including Tax.
- 1.4 **Bid Validity:** Bid shall remain valid for a period of 12 (Twelve) months from the date of opening of proposals. In exceptional circumstances, prior to expiry of the original bid validity period, Bank may request the bidder to extend the period of validity for a specified additional period. The request and the responses there to shall be made in writing. A bidder agreeing to the request will not be permitted to modify its bid.
- 1.5 **Deadline of Bid:** The bidder must submit the bids addressing to The SEVP & Head of CSD, Shahjalal Islami Bank Limited, Corporate Head Office, Shahjalal Islami Bank Tower, Plot # 4, Block # CWN(C), Gulshan Avenue, Gulshan Dhaka in closed envelope, duly marking the envelope as addressed above, no later than 3.00 PM on 03.06.2021(day/month/year).
- 1.6 **Mode of Payment:** Payment will be made after successful installation in all respects and subsequent submission of the bill after deducting VAT & Tax as per government rules. No advance payment will be allowed.
- 1.7 **Mode of Delivery:** Supplier bound to deliver the product at site at his own arrangement.
- 1.8 **Warranty:** Bidders/vendors should specify the warranty type and period clearly for each of the new items /components. But the warranty period must not be less than 01 (one) year.
- 1.9 **Security Money:** Security money @ 5% will be deducted from final bill which will be kept up to warranty period.



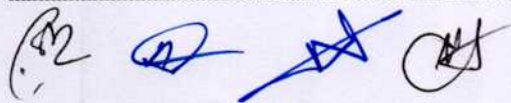
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2.0 Specification:

Sl	Description of Work	Unit	Rate
2.01	<p>Supply, fitting & fixing of new backlit signboard, One side display Material</p> <p>Description:</p> <ol style="list-style-type: none"> 1. Profile Box: Altec/Alco/KAI/PHP/approved Brand. 2. Vinyl sticker Code no. NEPTUNE-307 and VENUS-9337 3. Vinyl cutting sticker pasting on penaflex @580gsm / approved Brand. 4. Backside 28 BWG (Birmingham Wire Gauge) sheet. 5. Fluorescent Tube Light- Philips/ Energypac/ Transteck/Hosaf/approved Brand 6. Ballast: Recer/Atco/ approved Brand. 7. Starter- Philips/Kona/ approved Brand. 8. Cable: For internal wiring 1x1.2 RM (40/.19mm); For Power connection 1x2.5RM BYA Cable (BRB/ Paradise/ approved Brand. 9. 3/4"x 3/4" MS Box pipe 10. Miscellaneous materials etc. as per requirement 	Sft	
2.02	<p>Supply & fitting of new backlit signboard, Both side display Material</p> <p>Description:</p> <ol style="list-style-type: none"> 1. Profile Box: Altec/Alco/KAI/PHP/approved Brand. 2. Vinyl sticker Code no. NEPTUNE-307 and VENUS-9337 3. Vinyl cutting sticker pasting on penaflex @580gsm / approved Brand. 4. Backside 28 BWG (Birmingham Wire Gauge) sheet. 5. Fluorescent Tube Light- Philips/ Energypac/ Transteck/ Hosaf/approved Brand 6. Ballast: Recer/Atco/ approved Brand. 7. Starter- Philips/Kona/ approved Brand. 8. Cable: For internal wiring 1x1.2 RM (40/.19mm); For Power connection 1x2.5 RM BYA Cable (BRB/ Paradise/ approved Brand. 9. 3/4"x 3/4" MS Box pipe 10. Miscellaneous materials etc. as per requirement 	Sft	
2.03	<p>Supply, fitting & fixing of new backlit signboard, One side display Material</p> <p>Description:</p> <ol style="list-style-type: none"> 1. Profile Box: Altec/Alco/KAI/approved Brand. 2. Vinyl sticker Code no. NEPTUNE-307 and VENUS-9337 3. Vinyl cutting sticker pasting on penaflex @580gsm / approved Brand. 4. Backside 28 BWG (Birmingham Wire Gauge) sheet. 5. LED Tube Light 4'-0", 18 watts (Philips/Energypac/Transteck/Hosaf/approved Brand) 6. Cable: For internal wiring 1x1.2 RM (40/.19mm); For Power connection 1x2.5 RM BYA Cable (BRB/ Paradise/ approved Brand. 7. 3/4"x 3/4" MS Box pipe 8. Miscellaneous materials etc. as per requirement 	Sft	
2.04	<p>Supply & fitting of new backlit signboard, Both side display Material</p> <p>Description:</p> <ol style="list-style-type: none"> 1. Profile Box: Altec/Alco/KAI/approved Brand. 	Sft	

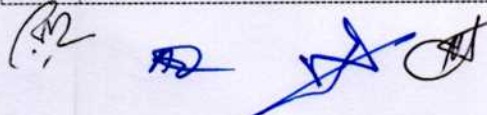


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Subject: Request for price offer of Signboard & Branding works for the Bank.

	<p>2. Vinyl sticker Code no. NEPTUNE-307 and VENUS-9337</p> <p>3. Vinyl cutting sticker pasting on penaflex@580gsm/ approved Brand.</p> <p>4. Backside 28 BWG (Birmingham Wire Gauge), sheet.</p> <p>5.LED Tube Light 4'-0", 18 watts (Philips/Energypac/ Transteck/Hosaf/ approved Brand)</p> <p>6. Cable: For internal wiring 1x1.2 RM (40/.19mm); For Power connection 1x2.5 RM BYA Cable (BRB/ Paradise/ approved Brand).</p> <p>7. 3/4"x 3/4" MS Box pipe</p> <p>8. Miscellaneous materials etc. as per requirement</p>		
2.05	<p>Supply, fitting & fixing of new backlit signboard, Material Description:</p> <p>1. Profile Box: Altec/Alco/KAI/PHP/approved Brand.</p> <p>2. Reverse print penaflex @580gsm/ approved Brand.</p> <p>3. Backside 28 BWG (Birmingham Wire Gauge) sheet.</p> <p>4.Fluorescent Tube Light- Philips/ Energypac/ Transteck/Hosaf/approved Brand</p> <p>5. Ballast: Recer/Atco/ approved Brand.</p> <p>6. Starter- Philips/Kona/ approved Brand.</p> <p>7. Cable: For internal wiring 1x1.2 RM (40/.19mm); For Power connection 1x2.5 RM BYA Cable (BRB/ Paradise/ approved Brand).</p> <p>8. 3/4"x 3/4" MS Box pipe</p> <p>9. Miscellaneous materials etc. as per requirement</p>	Sft	
2.06	<p>Supply, fitting & fixing of ACP with Acrylic Signage One side display Material Description:</p> <p>Acrylic signage with 3D letter: made by 3mm ACP board, 3mm Acrylic board, acrylic letter height 100 mm average , 20/22 gage sheet box letter, 5mm PVC, LED strip light, 30-amp adapter (rain proof), BRB cable, refit, screw, leger cutting, vinyl cutting, royal bolt, 2" x1" ms box pipe, 1.5" x1.5" ms angel, making fitting etc. all completed</p>	Sft	
2.07	Supply & fitting of one way vision/Clear Media/Vinyl matte lamination/ mirror print /inkjet print with glossy lamination pasting on glass	Sft	
2.08	Supply & fitting of inkjet print glossy lamination pasting with 8mm PVC Board	Sft	
2.09	Supply & fitting of inkjet print glossy lamination pasting with 6mm PVC Board	Sft	
2.10	Supply & fitting of inkjet print glossy lamination pasting with 3mm PVC Board	Sft	
2.11	Supply & fitting of PVC Banner	Sft	
2.12	Supply & fitting of PVC Festoon	Sft	
2.13	Supply of Islamic Calligraphy (Size: 27" x 21") approved design	No	
2.14	Supply & fitting of Canvas cloth/Fabrics print/Skin print	Sft	
2.15	Supply & fitting of cut-out/stand-alone inkjet print glossy lamination pasting on 8mm PVC Board	Sft	
2.16	Supply & fitting of signage with 3mm white acrylic approved design.	Sft	
2.17	Supply & fitting of 4'-0", 36-40 watt Fluorescent Tube-light (Philips/Energypac/ Transteck/approved Brand)	Sft	
2.18	Supply & fitting of 2'-0", 18-20 watt Fluorescent Tube-light (Philips/Max/	Piece	





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	Energypac/ Transteck/ app. Brand)		
2.19	Supply & fitting of Ballast (Racer/ATCO/approved Brand)		Piece
2.20	Supply & fitting of 4'-0", 18 watt LED Tube-light (Philips/Energypac/Transteck/Hosaf/approved Brand)		Piece
2.21	Supply & fitting of 3'-0", 18 watt LED Tube-light (Philips/Energypac/Transteck/Hosaf/approved Brand)		Piece
2.22	Supply & fitting of 3'-0", 18 watt LED T5 Tube-light (Philips/Energypac/Transteck/Hosaf/approved Brand)		Piece
2.23	Supply & fitting of Starter (Philips/ Kona/approved Brand)		Piece
2.24	Supply & fitting of 1x1.2 RM (40/.19mm) flexible BYA Cable (BRB/Paradise/approved Brand)		Meter
2.25	Supply & fitting of 1x2.5 RM BYA Cable (BRB/Paradise/ approved Brand)		Meter
2.26	Supply of PVC Tape Osaca/Tisa/Nitu/Approved Brand		Piece
2.27	Supply & fitting of 38mm x 38mm x 6 mm MS Angle for clamping		Rft
2.28	Supply & fitting of new cutting sticker with panaflex		Sft
2.29	Supply & fitting new of Penaflex		Sft
2.30	Changing of Galvanized 28 BWG (Birmingham Wire Gauge) sheet.		Sft
2.31	Changing of Aluminum Profile Box		Rft
2.32	Servicing of existing signboard (excluding materials)		Sft
2.33	Cement Concrete Base for Signboard (Size: 2'-0" x 2'-0" x 2'-0")		Piece
2.34	3" MS Pipe for signboard Stand		Rft
2.35	Supply & fitting of Bell sign/Pull sign (Size: 30" x 18") approved design		No
2.36	Repair related accessories like as (Refit/Flat bar/Jet bar/Hinges/Kabja,1/2" ms box pipe etc.)		Sft
2.37	Glass Cleaning (Curtain glass/Fixed glass/existing sticker on glass etc.)		Sft
2.38	Room naming(Letting Cut Vinyl)		No
2.39	Supply, fitting of engrave/ leger print/cut vilyl on 3mm ACP and fixing on any surface etc.		Sq/inc h
2.40	Silicon gum pasting on curtain glass		No
2.41	Design charge for new branding		Job
2.42	Scaffolding		Job
2.43	Carrying Cost	Inside Dhaka (Adjacent district like as Dhaka, Narayangonj, Manikgonj, Gazipur, Narshindi, Munsigonj)	01 Job
		Outside Dhaka	01 Job

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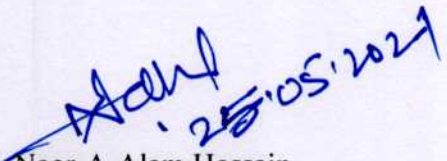
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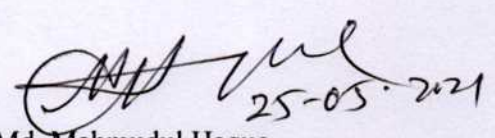
2.1 Other Terms & Conditions:

Bank reserves the right not to purchase the item(s) from the lowest bidder(s) and to accept or reject any or all of the quotations with or without assigning any reason whatsoever. Bank also reserves the right to negotiate with the participating vendors regarding price, warranty and specification of the item(s)

Miscellaneous items beyond the above items to be settled on mutual understanding based on market price between vendor and bank CSD officials.

Yours faithfully,


Md. Noor-A-Alam Hossain
VP, CSD


Md. Mahmudul Haque
SEVP & Head of CSD