



Report On "\_\_\_\_\_ ATMs Inspection" for the month of \_\_\_\_\_ Submission Date:

General Information (For Card Division)		
Total Number of ATMs (As end of reporting month)		
Number of ATMs connected to NPSB (If all ATMs are not connected to NPSB, please show proper explanation as annexure)	All ATMs	
Brand Name and model no. of the ATMs with number of ATMs of each Brand and model (use annexure, if needed)	Annexure 1	
Number of EMV Compatible ATMs	All ATMs	
Number of EMV Certified ATMs	Currently no ATM is EMV Certified.	
Number of Inspected ATMs	Within the reporting month	
	Within the last year	All ATMs
Number of fraud transactions occurred in ATMs (Please attach details as annexure, if any)	Within the reporting month	No
	Within the last year	No
Measures taken by Bank after fraud transaction (if any)	Not Applicable	
Number of fraud transactions attempts in ATMs (Please attach details as annexure, if any)	No	
Number of ATMs having anti-skimming Devices (Please mention the device type and model; use annexure if needed)	(ASKIM II with Jamming Technology and Jitter)	
Number of ATMs having PIN Shields Devices (including built-in)	All ATMs	
Date and time of Inspection	Date:	Time:
	Date:	Time:

Put tick (✓) mark where applicable

SL.	Area of Inspection (For ATM maintain branch)	Status		*Remarks
		Yes	No	
1	Are the ATMs physically in order? (As PSD Circular no. 03/2013 dated 05 September, 2013)			
2	Do the ATMs have regular maintenance schedule? (Mention the frequency in Remarks)			
3	Are the ATMs functioning properly?			
4	Do you have any procedure to detect abnormality or unauthorized device(s) in ATMs/ATM booths?			
5	Are the ATMs /ATM booths secured from abnormality or unauthorized device(s)?			
6	Are the ATMs /ATM booths secured from unauthorized hidden camera?			
7	Are the ATMs /ATM booths secured from NFC (Near Field Communicator) device?	✓		
8	Are the ATMs secured from keyboard skimming plate/fake keypad?			
9	Is/are CCTV Camera(s) working properly?			
10	Are regular backups of CCTV records preserved accordingly? (Please mention the retention period in Remarks)			
11	Do you monitor the CCTV footages regularly?			
12	Is Customer's PIN safe/free from being captured by security camera(s)?			
13	Do the ATM booths have a "one point contact centre phone set" & does it work properly?			
14	Is fire extinguisher in place and does it have validity?			
15	Do the ATM booths have 24-hour guard service & do the guards perform their duty properly?			
16	Are the guards properly trained to perform their duties?			
17	Do the ATMs have the sticker that displays the cards accepted?			
18	Is there any insurance coverage for the ATM?			

\*If answer of any question mentioned above is NO, please report the proper explanation in remarks. Please use additional paper, if needed.

Signature of Inspection Official(s)/Executive(s):

Name	Designation	Signature
1.		
2.		