

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Shahjalal Islami Bank Limited

Registered Office: Shahjalal Islami Bank Tower
Plot No.-4, Block- CWN(C), Gulshan Avenue, Dhaka-1212

NOTICE OF THE 19TH ANNUAL GENERAL MEETING

Notice is hereby given to all shareholders of Shahjalal Islami Bank Limited that the **19th Annual General Meeting** of the Company will be held on **Wednesday, the 12th August 2020 at 11.10 a.m. through Digital Platform** to transact the following business:

AGENDA

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 31 December 2019 along with the Auditor's Report and the Directors' Report thereon.
2. To approve Dividend for the year ended 31 December 2019 as recommended by the Board of Directors.
3. To appoint Statutory Auditors for the year 2020 and to fix their remuneration.
4. To appoint Compliance Auditors for compliance certification on Corporate Governance Code for the year 2020 and to fix their remuneration.
5. To elect/re-elect Directors.
6. To approve the appointment of Independent Director(s).

Members of the Company are requested to make it convenient to attend the meeting.

Dated: Dhaka
24 June 2020

By order of the Board of Directors
Sd/-
Md. Abul Bashar
EVP & Company Secretary

Notes:

- The Record Date of the Company has been fixed on Thursday, 2nd July 2020. Trading of the Company's Share will remain suspended on the Record Date.
- The Board of Directors has recommended 10% Dividend in the form of 5% Stock and 5% Cash.
- The Members whose names would appear in the Register of Members and/or Depository Register of the company on the Record Date will be eligible to attend the AGM and entitled to the dividend.
- Pursuant to the Bangladesh Securities and Exchange Commission's Order No. SEC/SRMIC/04-231/932 dated 24th March 2020, the AGM will be conducted through Digital Platform. Link for joining in AGM will be notified respective Member's through email and by SMS. Login/ Participation process for the Digital Platform Meeting will also be available in the Bank's website: www.sjibld.com.
- A Member eligible to attend and vote at the AGM may appoint a proxy to attend and vote on his/her behalf. The Scanned Copy of the instrument appointing a proxy duly signed by the Member with revenue stamped of Tk. 20.00 (Taka Twenty) must be sent through email at board@sjibld.com at least 72 (Seventy two) hours before the AGM.
- Annual Report 2019, Notice of the AGM and Proxy Form will be duly sent in soft form to the shareholders e-mail address available in their BO Accounts maintained with Depository Participants (DP). Soft copy of the same will be available in the Bank's website: www.sjibld.com.
- Members are requested to update BO Accounts with E-mail Address, Contact Number, Details of Bank Account and 12 Digit Taxpayer's Identification Number (e-TIN) through their respective Depository Participants before the Record Date i.e. 2nd July 2020. If any member fails to update e-TIN before the Record Date, Income Tax at source will be deducted from Cash Dividend @15% (fifteen percent) instead of @10% (ten percent) as per amended Income Tax Ordinance 1984 under Section 54.
- The concerned Merchant Banks, Depository Participants and Stock Brokers are requested to email the soft copy (in MS Excel format) of their margin clients list as on "Record Date" at board@sjibld.com by 5th August 2020 to pay off the Cash Dividend. In case of non-submission of such option within the stipulated time, the dividend will be paid off as deemed appropriate by the Company.