

September 13, 2017

Sealed Quotation for Access Control System

Bank requires Access Control System for Cash Counter Door and Locker Room Door for existing branches as well as new branches

The following terms and conditions and technical specifications for the required items are given hereunder for the bidders/vendors.

Technical Specification:

Technical Specification must be submitted by the vendor as per “Annexure A”

Format for Financial Proposal:

Bidders must be submitted the financial offer as per “Annexure B”

Terms and Conditions:

1.1 Scope of Bid

Shahjalal Islami Bank Limited (Hereinafter referred to as “the **Bank**”) wishes to receive bids from the bona fide firms for Access Control System. The bid includes supply, installation, testing and training of Access Control System.

1.2 Bidder’s qualification

- Bidder shall possess his own office and adequately trained and experienced manpower to install, configure the supplied product.
- Bidder shall be an assessed under Income Tax Department.
- Bidder has the capacity for repairing or maintenance any part of the product unit or the device itself without any cost within the warranty period without any system interruption at the time of operation.
- Bidder has the capacity for repairing or maintenance any part of the device unit or the device itself.
- At least three (03) years of experience of selling and installation of mentioned products in Bangladesh.
- 24×7 support need to be ensured.

1.3 Documents comprising the bid

- a. Technical Description of the deliverables to demonstrate the specified technical requirement
- b. Schedule for financial proposal
- c. Photocopy of following documents should be submitted with the offer:
 - i. Valid Trade License and Company Profile (Establishment date, no of tech engineers, no of employees, no of bank clients, no of support center in Dhaka, etc.)
 - ii. E-TIN and VAT Certificate
 - iii. Proof of Experience
 - iv. List of corporate clients with Certificates.
 - v. Original Catalogue of all quoted items must be supplied and the offered model must be marked and signed (if any).

1.4 Bid prices

Bidders shall quote the price in Bangladeshi Taka (BDT) for the items quoted including VAT & Tax. The product price will include supply, installation, configuration, testing and maintenance.

1.5 Sealing and marking of bid

The outer envelope shall be addressed to the Bank at the following address: **Member Secretary, Procurement Committee, Shahjalal Islami Bank Limited, Common Service Division, Corporate Head Office, Shahjalal Islami Bank Tower, Plot-04, CWN(C), Gulshan Avenue, Gulshan, Dhaka-1212.**

1.6 Deadline of bid

The bidder must submit the bids in original (sealed), duly marking the envelope as addressed at the following no later than 3:00 p.m. (sharp) on **September 18, 2017.**



1.7 Late Bids

Any bid received by the Bank after the deadline for submission of bid will be rejected and returned unopened to the bidder.

1.7 Price Negotiation.

The Bank may request competent bidders to negotiate the price or any other relevant queries. Representative of the Bidders must have authorization for price negotiation.

Bank will choose the successful bidder, after price negotiation, considering other performance and quality of products which are deemed fit by the Bank

1.8 Notification of award/ work order.

Prior to expiration of the period of bid validity prescribed by the Bank and after successful negotiations, the Bank will notify/issue work order in favor of the successful bidder that his bid as been accepted. The notification of award/work order will constitute the formation of the Contract.

1.09 Security money

5% of total contract / work order value will be deducted as security money from the bill. Security money will be returned after the stipulated warranty period of the products. In case of dissatisfactory support and service, security money will be forfeited.

1.10 Product Delivery

Maximum **15 days** from the date of receiving the Work Order. Warranty period of the product start from the date of installation of each product.

1.11 Warranty



Bidders are requested to submit the price with 03(Three) years of replacement warranty of the products. Bidder must have the capacity for repairing or replacing any hardware unit of the product without any cost within the warranty period without any system interruption at the time of operation. Warranty period of the products start from the date of successful installation as well as live operation.



1.12 Payment

Payment will be made after successful supply, installation as well as subsequent submission of the bill and deducting Tax/AIT as per Government rules. Security money will be returned after the warranty period of the products.

1.13 Withholding Sales Tax & VAT

The bidder is hereby informed that the Government shall deduct tax at the rate prescribed under the Tax Laws of Bangladesh, from all payments for services rendered by any bidder who signs a contract with the Bank. The bidder will be responsible for all taxes on transactions and/or income, which may be levied by the bank. If bidder is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.


13/9/17
Md. Mahbubur Rasheed
EXP & Head of CSD



13/9/2017
Md. Rafiqul Islam
SEVP & Head of IT


**Annexure-A****TECHNICAL SPECIFICATIONS FOR ACCESS CONTROL SYSTEM**

S/N	Bank's Specification	Qty	Vendor Specification
1	Door Access Controller Brand: To be mentioned by Bidder. Model: To be mentioned by Bidder. Country of Origin: To be mentioned by Bidder (except China and India). Country of Manufacture: To be mentioned by Bidder. BioNano core algorithm platform of high performance and reliability. Identification Mode: Card/Card and FP Identification Time : <0.5 Sec. Standard Port: RS485, Mini USB Slave and TCP/IP, alarm output. Log Capacity: minimum 50000 Built in software to connect the device with local PC to generate log report.	1 No	
2	Exit Reader-Push Button Push buttons are typically used as "request to exit" devices in access control applications.	1 No	
3	Electro-Magnetic Lock EM Lock control traffic flow through interior & exterior Openings in retail & commercial environments. Specified by controller delay time, door swing angle 90deg. Brand: To be mentioned by Bid-der. Origin: To be mentioned by Bidder. Manufacture: To be mentioned by Bidder.	1 No	
4	Z-L Bracket/U Channel Bracket U-channel is used to clamp onto a flameless glass door for mounting the metal armature used to latch the door to the EM Lock.	1 No	
5	RFID Card (7 no card for each device)	1 Job	
9	Power Cable (BRB, Paradise) Device location to Branch SDB. Power cable must be lay into individual PVC pipe.	1 Job	
10	UTP Cable (Rosenberger, Belden, AMP) Device location to Branch Server Room with requited no of RJ45 Connector	1 Job	
11	Any other required materials Please specify if doesn't mention above	1 Job	
12	Installation, Testing , Commissioning and Training Arrange local training (after installation) for at least one officer for each branch.	1 Job	



Shahjalal Islami Bank Ltd

Annexure-B

Financial Proposal for Access Control System:

S/N	Description	Qty	Unit	Unit Price including VAT and Tax
1	Door Access Controller	1	No	
2	Exit Reader-Push Button	1	No	
3	Electro-Magnetic Lock	1	No	
4	Z-L Bracket/U Channel Bracket	1	No	
5	RFID Card	1	Job	
9	Power Cable (BRB, Paradise)	1	Job	
10	UTP Cable (Rosenberger, Belden, AMP)	1	Job	
11	Any other required materials	1	Job	
12	Installation, Testing , Commissioning and Training (inside Dhaka Branch)	1	Job	
13	Installation, Testing , Commissioning and Training (outside Dhaka Branch)	1	Job	
14	Any other Cost (if any)			