



شاه جلال اسلامی بینک لمیٹید

Shahjalal Islami Bank

L I M I T E D

Committed to Cordial Service



শাহজালাল ইসলামী ব্যাংক

লি মি টে ড

আত্মিক সেবার প্রতিশ্রুতি

REQUEST FOR QUOTATION AND SCHEDULE

FOR

Supplying of total 51000 units (To be delivered in three phase) "EMV CHIP BASE PLASTIC CARD" for the Shahjalal Islami Bank Limited.

January 2017

HEAD OFFICE

UdaySanz, Plot No. SE (A)
2/B Gulshan South Avenue, Gulshan - 1, Dhaka-1212.
PHONE: +88-02-9845457
web: www.sjibld.com

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Reference: SJIBL/HO/CSD/2017/

Dated: 26th January, 2017

**RFQ Notice
For
Supply & Commissioning EMV Chip Base Plastic Card for theBank**

Shahjalal Islami Bank Limited is going to procure total 51,000 units (To be delivered in three phase) VISA EMV Chip-Based Plastic Card with Magnetic Strip Option for the Bank. Reputed suppliers/agents of well-known brands are requested to submit their offers in the two sealed envelopes, one for financial offer and another for technical offer on the schedule date of submission.

Necessary information may be collected from the undersigned or In-Charge, Card Division, Head Office during the office hour.

The Quotation(s) must be dropped in the Sealed Box kept at Head Office, UdaySanz, Plot No. SE (A), 2/B Gulshan South Avenue, Gulshan - 1, Dhaka-1212 on 1st February, 2017 from 9:30 AM to 2:30 PM. Technical offers shall be opened at 3:00 P.M. on the same day in presence of the bidders or their representatives, who may choose to attend.

Shahjalal IslamiBank Limited reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever. The Bank shall not be under any obligation to accept the lowest quotation.


26/1/17

SVP & Head of CSD
Shahjalal Islami Bank Ltd.
Head Office
UdaySanz, Plot No. SE (A)
2/B Gulshan South Avenue
Gulshan- 1, Dhaka-1212



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Shahjalal Islami Bank



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স্বাভাবিক সেবার প্রতিশ্রুতি

Common Service Division, Head Office

Subject: Request for Quotation Regarding Supplying of total 51000 unites VISA EMV Chip-Based Plastic Card with Magnetic Strip Option units (To be delivered in three phase) for Shahjalal Islami Bank Limited.

Dear Sir,

As a prerequisite for procuring VISA EMV chip based plastic with Magnetic Strip Option, we need to collect sealed quotations from your reputed company as per the following particulars.

BOQ:

Product Name	Quantity	Unit Price (BDT)	Total Amount (BDT)
VISA Debit Card	49000	Vendor will Specify	Vendor will Specify
VISA Prepaid	1000	Vendor will Specify	Vendor will Specify
VISA Priority Banking Debit Card	1000	Vendor will Specify	Vendor will Specify

Note: In first phase, we require 20000 unites VISA EMV Card, 1000 unites VISA Priority Banking Debit Card and 1000 unites VISA Prepaid Card.

In second phase, 14500 unites VISA EMV plastic Card will be required after four months upon receipt of successive delivery of first phase for the Bank.

In third phase, 14500 unites VISA EMV plastic Card will be required after four months upon receipt of successive delivery of second phase for the Bank.

Product Specification:

Product Description	Technical Specs (Option)	Remarks
Model	KONA (Latest Version)	
Operating System	Please Specify	
Chip Type	Please Specify	
Contact Protocol	T=0 (default) and T=1	
Technical Name & Version	Please Specify	
Authentication Type	DDA (Dynamic Data Authentication)	
Chip Manufacture	Please Specify	
Data Encryption Standard	Please Specify	
Memory	12K EEP	
Chip Size	Please Specify	
Chip Color	Gold or Silver	
Core Color	White PVC	
Design Color	4*4 Color	
Card Material	Mat/Laminated and Glossy PVC, ABS, PET	
Card Dimension & Size	Please Specify	
Card Thickness	Please Specify	
Cryptography	Please Specify	

Handwritten signature

Handwritten signature

Handwritten mark



Invisible Ink	VISA Card Security print	
Magnetic Stripe	ISO Standard Hi-Co 3 Tracks	
Signature Panel	Visa Standard	
Design	As per Bank's design	
Chip Options	Vendor will Specify	
Crafts Available	Vendor will Specify	
Application	Vendor will Specify	
Reading distance:	Please Specify	
Protocol	Please Specify	
Country of Origin	Vendor will Specify	
Country of Shipment (As per B/L Copy)	Vendor will Specify	
Country of Manufacturer	Vendor will Specify	
Client List (Chip Card Provided Bank)		

Delivery Lead Time:

S/L	Description	Number of Days	Option# 01	Option# B
			By Air	By Ship
Laser Proof	03 Days	Vendor will Specify	Vendor will Specify	Vendor will Specify
Machine Proof	10 Days	Vendor will Specify	Vendor will Specify	Vendor will Specify
Final Delivery	Vendor will Specify	Vendor will Specify	Vendor will Specify	Vendor will Specify

Terms & condition:

SL	Description
01	The rate on Total amount is to be quoted both in figures and word. The quoted rate must be for finished job including and total handling of materials, incidental charges- overhead. All types of taxes, contractor's profile carrying cost. Manual labor charge and any kind of charge thereof.
02	Delivery lead time: as mentioned above.
03	Delivery is to be done at Card Division of Shahjalal Islami Bank Limited, Jabbar Tower (4 th floor), 42, Gulshan Avenue, Gulshan-1, Dhaka-1212.
04	Penalty 0.50% per day will be imposed on work order value. if supplied beyond the scheduled time
05	In the event of supply any items which do not match with the required specification, quantity or sample's quality or if is substandard quality the bank reserve the right for outright rejection of the goods and the supplier will have to lake back those at their own cost and will replace with acceptable quality within the time frame as mutually agreed upon by the bank and vendor.
06	Product price shall remain valid till December 31, 2017
07	Detail technical specifications along with country of origin of the product must be mentioned in the offer and all the relevant documents including catalog and brochures must be attached with the offer. If the quotation is an authorized dealer/distributor of the said product they will provide the document of dealership/ distributorship of the manufacturer.

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Handwritten signature



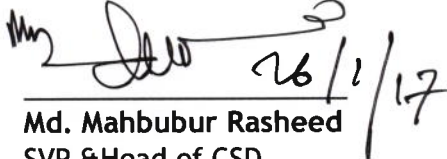


08	Experience: Bidder should have experience on EMV project minimum 2 (two) banks in Bangladesh market.
09	The quotation must be submitted along with 2.5% Earnest Money of the quoted amount through payment order/demand draft from any scheduled bank to be drawn in favor of Shahjalal Islami Bank Limited.
10	Mode of payment: 90% payment shall be made based on successful delivery, satisfactory performance from concern department and submission of bill along with Challan and rest 10% of total WO value will be preserved as security money upto warranty period. This will be released without any interest after getting satisfactory report from the cards Department. No partial payment will be allowed.
11	Quoted Price must include VAT and TAX and any kind of charges thereof.
12	Warranty: Vendor will provide one year warranty for the product.
13	Others: <ul style="list-style-type: none">• The offered item will be Brand new, unused and of best quality materials and Period of production as latest.• It will have no defect in design or manufacture.• Shall fulfill the requirements of specifications.• Shahjalal Islami Bank Limited reserves the right to divide the quantity among the vendors as per lowest quoted unit rate in the tender. The total bill will be calculated as per aforesaid rate upon acceptance of the award notification or work order by the vendor (s).
14	Quotation addressed to SVP & Head of CSD is to be submitted in sealed envelope to the undersigned office by 1 st February, 2017 by 2:30 PM and be clearly marked "Quotation for Supply VISA EMV Chip based plastic with Magnetic Stripe Card for Shahjalal Islami Bank Limited at the top of the envelope.
15	Offers in the bid should be unconditional. So, conditional offer will disqualify the bidder. Unless otherwise provided herein bids shall submitted on firm and final price basis including all the charges. Each page of the offer must be signed and sealed properly by authorized person of the bidder, failing which the offer will be rejected.
16	Following papers/documents must be attached with the proposal: a) Valid Trade License b) VAT Registration certificate c) E-TIN Certificate d) Client list with goodwill certificate for similar works (if available) e) Distributor certificate (if available)
17	Shahjalal Islami Bank Management deserves the right to accept, modify or reject any or all the quotation without assigning any reason whatsoever.
18	The Bank shall not be bound or under any obligation to accept the lowest quotation.
19	Please contact with Card Division, Head Office in regard to products related clarifications only.
20	Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated timeframe will be treated as "Disqualification" to attend in the bidding.

Please treat the matter as #MOST URGENT"

Thanking You,

For Shahjalal Islami Bank Limited


Md. Mahbubur Rasheed
SVP & Head of CSD